

Delegate Joining Instructions Warwick Conferences' Conference Park

We are delighted that you will be joining us at the University of Warwick. We hope that the information provided in this document will help you get the most from your event. Please bring these instructions with you as you will find them useful whilst you are on campus.

The Conference Park is on the **Central Campus** of the University of Warwick located on the outskirts of Coventry, which is accessible by road, rail and air. You can download further information from the website at www.warwickconferences.com following the link 'how to find us'. A further link can be found for any relevant traffic information at <http://www.warwickconferences.com/delegates/delegates-conference-park>. The Conference Park is the name given to the facilities provided by Warwick Conferences on the **Central** University campus.

Car parking on campus:

Complimentary car parking is available for conference delegates in any of the **Central** campus multiple shared use car parks (7, 8, 8a, 9, 10 and 15). Please ensure you have printed your parking permit before arriving on **Central** campus and display this in your windscreen before leaving your vehicle (the link to our on-line car parking registration system will be sent by your Conference Organiser). Disabled parking spaces are available within the car parks and close to all buildings around campus.

As a University campus, from time to time these car parks become full and when this happens alternative parking will be available which you will be directed to on the day. We advise that you allow sufficient time for up to a fifteen minute walk to get to your destination on the Conference Park as car parks are not adjacent to the registration and meeting rooms. The University encourages conference attendees to consider car sharing where possible.

Disability services:

The University of Warwick aims to be accessible and welcoming to everyone and we are committed to making your visit as easy and enjoyable as possible. If you have any particular requirements, then please discuss these with your Event Organiser.

Internet access across campus:

If you would like to access the wifi network then please log onto your device and go to your web or wireless browser:

- Connect your device to the '**Warwick Guest**' wireless network.
- Upon your first attempt to access online content with the web browser, you will be redirected to the Warwick Guest Wireless web page (most Apple devices will automatically perform this step).
- Create yourself a Warwick Guest account.
- Click the link within the sentence 'Click [here](#) to create an account' and select 'Attending a conference'.
- Please provide your details, including a valid mobile phone number, to which your generated guest login will be sent.
- Follow the web links to return to the Warwick Guest Wireless webpage and login.
- If you do not have a mobile phone, choose the option 'Click here to register if you do not have a mobile phone' at the bottom of the page to have your login details sent to your email address.

Food and Drink:

Your Event Organiser will be able to advise you regarding the specific arrangements for your event. If you have any special dietary requirements then please inform your Event Organiser.

The bar is located on the first floor of Rootes Building and is the ideal place to network and relax after a day's session. There are also alternative bars in Warwick Arts Centre and Students Union building (check opening times locally).

Payment for all sundry items is by cash or credit card payment only.

Shops, Banks, Cafés and Bars on campus:

The campus has many facilities available to all delegates, for all information and opening times please see the website: <http://www.warwickretail.com> .

Frequently asked Questions:**Where in Coventry is the University of Warwick?**

Just four miles from Coventry city centre, we are sited at the hub of the central motorway network

Where is the nearest Mainline Rail Station?

Coventry Intercity station is only four miles from the University. A taxi would cost approximately £12.00 from Coventry station to the University campus. Birmingham International Railway station is also close to the campus and a taxi would cost approximately £28.00

Is there a taxi rank on campus?

Taxis are available on Health Centre Road opposite Warwick Arts Centre at most times of the day.

Can I travel by bus from Coventry Railway Station or Bus Station?

The number 11 & 12 buses run from Coventry Bus Station via Coventry Train Station to the University

If I have a minibus or high sided vehicle – where can these be parked?

Minibuses and high sided vehicles can park in Car park 8a, 9 or 10. It would be advisable to let your event organiser know of your requirement for specific car parking, as most of the University car parks are multi storey.

Are there any cash machines or banks on campus?

There are branches of Barclays and Santander, both have cash machines in the Students Union (directly next to Rootes Building)

If I am having mobility problems is there anything you can do help?

Complimentary Mobility scooters are available for conference delegates on request

Is there anywhere on campus I can buy medication or get pharmacist advice?

There is a pharmacy located in the Students Union Building and Rootes Grocery Store also sells a variety of items. These buildings are located next to the Rootes Building.

We strive to continually improve our meeting experience. Tell us what we do well and what we could do better. Please take a moment to complete a feedback form or speak to a member of the Conference Park's management team.